

**Warsop Parish Council, Town Hall, Church Street, Market Warsop,
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MINUTES of the Full Parish Council meeting held at Warsop Town Hall, in the Council Chambers on **MONDAY 28th APRIL 2025** at 6.30pm.

The meeting started at 6.30pm.

Present: Cllrs J. Stephenson (Chairperson) (MDC), K. Hardy, (Vice-Chairperson), D. Hughes (MDC), N. McGuinness, K. Bonsall, N. Hughes, A Wetton, G. Simpson, S Sorrell and P. Dackombe. A Burgin arrived at 6:35
No Clerk Present
0 members of public.

1/2804. RECEIVE ANY DECLARATIONS OF INTEREST

Birklands School Board of Governors – Cllr G. Simpson.

Christmas Smile – Cllrs K. Hardy.

Finance & General-Purpose Working Party – Cllrs J Stephenson, K Hardy, K. Bonsall, N McGuinness and P Dackombe.

Friends of the Earth – Cllr K. Hardy.

Friends of the Carrs – Cllr A. Burgin.

Friends of Warsop Vale CIC Director – Cllr A. Burgin.

School Board of Governors (Hetts Lane Infant and Nursery) – Cllr K Hardy

Labour Party Member – Cllrs A. Wetton, A. Burgin, J. Stephenson, D. Hughes and N. Hughes.

MDC Planning Committee – Cllrs A. Wetton and J. Stephenson.

Meden Medical Services PPG – Cllr K. Bonsall.

Meden Vale Colts FC – Cllr A. Wetton.

School Board of Governors (Eastlands & Netherfield) – Cllr G. Simpson.

School Board of Governors (Hetts Lane Infant & Nursery) – Cllr K. Hardy.

Sport 4 Kidz – Cllr G. Simpson.

Staffing Working Party – Cllrs J Stephenson. K Hardy, K. Bonsall, N McGuinness and P Dackombe.

Swallows Green – Cllrs D. Barlow and J. Stephenson.

Target 1 – Cllr G. Simpson.

Warsop Carnival Committee – Cllrs P. Dackombe, S. Sorrell and J. Stephenson.

Lifespring Church Room Hire (Ferocious Dog) – Cllr K. Bonsall.

No new declarations of interest

2/2804. APOLOGIES: D. Barlow (extended)

RESOLVED: The council accepted the apologies of all Cllrs.

CHAIRPERSON'S OPENING REMARKS:

Welcome everyone. Just a reminder — the meeting is being recorded. If anyone has concerns about that, you're advised to leave now. Please also note that we're still in purdah, so be mindful of anything shared or discussed. We currently don't have a clerk present, so we'll do our best to cover everything. Please do ask for clarification as we go through.

3/2804. APPROVAL OF PREVIOUS MINUTES:

RESOLVED: Cllr A Wetton sent apologies to the Clerk add into apologies as work. 'Railway' wheels item 9 should be 'Pit' wheels. Agreed and accepted as an agreed record.

4/2804. MATTERS ARISING FROM THE MINUTES OF THE LAST PARISH COUNCIL MEETING:

A follow-up letter (Item 10) mentioned in the previous meeting was not sent, due to an oversight. This needs to be completed.

Item 306: Apologies sent regarding an unresolved issue. This will also be followed up.

5/2804. MINUTES OF THE F&GP MEETING – Wednesday 23rd April 2025.

3/2304

i) – The security of the office was discussed and the action that had taken place in addition to that in the F&GP minutes. The door codes and safe code were changed on Saturday 26th April whilst the Chairperson was present.

RESOLVED: The council agreed they were happy with the action taken and retrospective agreement on the action taken was given unanimously.

ii) The current budgets were discussed. Cllr Hardy had sent a precis of the current financial position to the end of the last financial year to all councillors, together with a list of all payments that have been sent out the account since 1st January 2025 – 25th April 2025.

RESOLVED:

The council agreed unanimously to:

- Pay the MDC Staffing invoice of £12102.43
- Confirmed no queries on payments made since 2025 (after discussion.)
- Discussed the budget summary and agreed allocation of underspend (subject to final verification of budgets) £8000 to Contingency, £3000 to 137, and £2000 to Warsop Parish News.
- Council to review the agreed budget for 2025-26 once all figures are verified.

iii) The Chairperson recommended the Report and Internal Audit is moved to the end of the meeting into the confidential section. This was agreed unanimously.

iv) The policies covered in the F&GP were discussed in the meeting.

RESOLVED: The council agreed unanimously to accept these on a draft basis so that a formal review process can be put in place to ensure they meet regulatory and council requirements.

v) The council discussed the change from Working Party to Committee for F&GP and Staffing. It was recognised that there had been issues in the past with achieving a quorum.

RESOLVED: The council unanimously agreed:

- Formal Committees should be put in place with agreed terms of reference.
- The Staffing Committee will be a confidential committee which will bring skeleton notes to full council.

vi) The current website was discussed.

RESOLVED: The council agreed unanimously:

- That the current website needs to be checked to ensure it is up to date with all policies, minutes etc.
- A new website needs to be developed to meet councils needs, including being able to update it ourselves.

vii) New bank signatories are needed on the account:

RESOLVED: the council unanimously agreed:

- Cllrs McGuinness and Bonsall be added as additional signatories.
- Out of date signatories to be removed.
- All funds in the safe to be reviewed and actioned.

4/2304. An update was given to the council by Cllr Hardy who confirmed the current edition was now with the designer. She also gave thanks to Gemma and Amanda for how much work they have put into Warsop Parish News in the past. It was discussed that more pages might be needed as we didn't know how much could be fitted on one page. (A previous meeting agreed up to 24 pages.)

There is a lot of work still on the To Do list which is being handled by Cllrs McGuinness, Sorrell and Hardy, although any help is appreciated.

RESOLVED: The council unanimously agreed:

- To not commit to a September edition at his stage due to articles etc needing to be received by 14th July and we do not have anyone on place to do this. This is to be reviewed at a later meeting.

- The proof reading copy will be sent to all councillors for them to make sure they are happy with the overall content. Formal proof reading will be done separately.
- Councillors will review the To Do list and help where they can.

5/2304. Carpark and Church Tree work. Council discussed the work scheduled for 17th June 2025. The Church have been advised however we will need to manage the carpark: which will need notices placing once the LPA has been agreed (10th June) and coning off on the 17th June whilst the work is taking place.

RESOLVED: Unfortunately no one was able to commit to take a coordinator role for this work, it will need to be revisited at the next meeting.

6/2304. Churchyard closed area maintenance. Discussion was had within council on how we can take this forward. Cllr Hardy updated council regarding discussions with Acer and advised they were looking for someone who could humanely remove the moles.

RESOLVED: The council unanimously agreed:

- Cllr Hardy to contact the Church and advise them of the situation.
- Quotes to be obtained for this work up to £500, if we as a council have to undertake it.

6/2804. TO APPROVE THE MINUTES OF THE STAFFING MEETING HELD WEDNESDAY 23RD APRIL 2025.

The Chair said this would be covered confidentially at the end of the meeting

7/2804. CRIME AND DISORDER:

Cllr Hughes reported back that he had met up with the local police to obtain a report. Antisocial behaviour has started to increase, especially around the Health Hub. This was expected with the lighter nights. There are also continuing issues with electric bikes – the police held a recent event to get bikes marked which was well attended. They have reminded residents that to use them on the roads they must be road legal.

A number of Beat Surgeries have been held, with attendance increasing.

Cllr Stephenson referred to a recent incident he had experienced due to being a District Councillor and advised the meeting that the police have a scheme called **Operation Ford** to support councillors who feel targeted or threatened in their role. Simply use the name FORD when ringing and your issue will be dealt with under this scheme. Councillors are advised to contact the police if they feel at risk.

13th May 2025 18:00 at the Town Hall is the next beat Surgery

8/2804. RECEIVE AND UPDATE FROM NOTTS COUNTY COUNCILLOR:

As the Nottinghamshire County Council elections are scheduled for 1st May there is no County Councillor present at the meeting.

9/2804. RECEIVE AN UPDATE FROM MANSFIELD DISTRICT COUNCILLORS:

Again, due to being in purdah due to the election period there are no current updates.

10/2804. RECEIVE AN UPDATE FROM WARSOP PARISH COUNCILLORS:

Under this section the water bowser was discussed. A large water bowser was purchased last year for community use for watering plants or green spaces. It's now stored but not accessible because it's blocked in by a trailer. There was discussion around whether to sell it, store it more accessibly, or allow others to use it under controlled terms. It was suggested this item be brought to a full meeting for formal discussion and agreement, as it's not suitable for a simple update item.

11/2804. PUBLIC PARTICIPATION: No public present.

12/2804. DISCUSS MATTERS ARISING OUT OF PUBLIC PARTICIPATION:

There are no matters arising.

13/2804. RECEIVE AN UPDATE FROM WARSOP CARNIVAL

COMMITTEE: Cllr Dackcombe updated the council on progress for this year's carnival. He advised that they will be submitting a 137 request once we have a Locum Clerk in place. There was

14/2804. WARSOP PARISH COUNCIL- Update from the Clerk/Chairperson, if required.

The Chairperson said we have received an invoice for the public toilets in the Town Centre. We have been involved for the whole amount at the start of the year. Cllr Burgin said he would take this forward with MDC and get them to invoice to match in with the receipt of precept (every 6 months.)

Cllr McGuinness was asked to update council with regard to the Hygiene Poverty Scheme. She advised that we received £300 towards this from Bethan Eddy (County Councillor) and Scrooges in the Town Centre have provided us with hygiene products at wholesale cost plus 10% extra from them. The council thanked Scrooges, and it was agreed to send a letter of thanks. The Chair also suggested we invited them to a meeting for a picture and formal thank you.

RESOLVED: Unanimous decision to send a letter of thanks to Scrooges. The invoice needs to be sent to NCC to show we have spent the money as intended from the councillor allowance.

Remembrance Sunday: planning now needs to start on this, and a meeting will be called of the Working Party. Cllr Burgin will book The Carrs with MDC and Cllr Hardy will organise the road closure with NCC and Chevron. She will also get a meeting arranged. We are not sure at this stage who the new NCC councillor will be, and whether they will give any councillor allowance to the road closure. This has been offset by the Warsop County Councillor to a maximum of £1000 for a number of years.

Christmas event: We are currently without an Events Coordinator, in view of this we are looking at a scaled down event.

RESOLVED: The council voted unanimously to:

- Hold this year's Christmas Event at The Shed as it will require less planning
- For Councillor Burgin to explore if we can get any help to put this together.
- Whilst we usually have a higher budget as we close the High Street, it was agreed we would look at a budget of approximately £10,000 for this event.
- Council expressed concern that this wouldn't be held in the High St and that we would need to look at other events to support in this area.

HR Advice: We are still paying for HR Advice as a council.

RESOLVED: Council agreed to continue with the monthly standing order to Chris Moses for HR Advice whilst we are getting new members of staff in place.

15/2804. WARSOP PARISH NEWS: Already discussed.

16/2804. RECEIVE AN UPDATE ON THE PARKS WITHIN THE PARISH:

Sorry Jack I've got nothing hearable here on the recording – can you remember if anything specific was brought up?

17/2804. APPROVAL OF BANK BALANCES AND ACCOUNTS FOR PAYMENT:

Current Bank 25th April 2025: £104,635.16

Premier Account 25th April 2025: £ 30,266.75

Transave 31st March 2025: £ 15,000.00

Payments already paid:

£1228.27 Insurance

£5000.00 Bassetlaw CAB

£100.00 Carnival (Radio Hire for Remembrance)

£2771.62 NALC Subscription

£90.00 NALC Training

£673.92 Scribe Subscription
£642.99 Temu High Street flowers.

Payments due to be paid:

£12,102.43 MDC Staffing Invoice.

18/2804. RECEIVE A LIST OF MANSFIELD DISTRICT COUNCIL PLANNING APPLICATIONS.

1. The Bungalow Adjacent Red Brick House Peafield Lane Warsop - CONVERSION AND EXTENSION TO ONE OUTBUILDING TO FORM A SINGLE DWELLING - REMOVAL OF CONDITION 3 ON PLANNING PERMISSION REF: 90/09708/0021/P (Market Warsop).

2. Land At Stonebridge Lane Warsop - NON MATERIAL AMENDMENT TO APPLICATION 2020/0398/RES (APPROVAL OF RESERVED MATTERS APPLICATION FOR 400 DWELLINGS, PUBLIC OPEN SPACE, LANDSCAPING AND ASSOCIATED DRAINAGE INFRASTRUCTURE INCLUDING SUDS FEATURES - FOLLOWING APPROVAL OF VARIATION OF CONDITION PLANNING APPLICATION, 2020/0397/VCON (UNDER OUTLINE REF - 2017/0816/OUT - OUTLINE APPLICATION FOR UP TO 400 DWELLINGS, TOGETHER WITH ASSOCIATED HIGHWAY WORKS, PUBLIC OPEN SPACE, LANDSCAPING AND ASSOCIATED DRAINAGE INFRASTRUCTURE INCLUDING SUDS FEATURES).) - RESUBMISSION OF HOUSE TYPE PLANNING DRAWINGS DUE TO ROOF PITCH CHANGE ON BAY WINDOWS AND REAR KITCHEN PODS FROM FLAT TO PITCHED. CHANGE AFFECTS 85-94, 99-100,103-111, 115, 124-130, 150-151, 153-160. (Meden).

3. 17 Birkland Avenue Warsop - DEMOLITION OF EXISTING

CONSERVATORY AND CONSTRUCT A SINGLE STOREY REAR EXTENSION. (Meden).

4. 104 Laurel Avenue Church Warsop - TWO STOREY AND SINGLE STOREY REAR EXTENSIONS (Warsop Carrs).

5. 8 Carr Lane Warsop - CONVERSION OF AN EXISTING DWELLING HOUSE (CURRENTLY A 6 BED HMO) INCLUDING CONVERSION OF AN EXISTING STORE ROOM INTO AN ADDITIONAL BEDROOM AND CONVERSION OF LOUNGE INTO AN ENSUITE BEDROOM TO MAKE AN 8 BED HMO. (Warsop Carrs).

6. The Cooperative Mansfield Road Warsop - ADVERTISEMENT CONSENT FOR 2 NO. FASCIA LETTERS, 1 NO. WINDOW VINYL AND 1 NO. TOTEM (Meden).

7. Land At Stonebridge Lane Warsop -NON MATERIAL AMENDMENT TO APPLICATION 2023/0653/VCON (VARIATION OF CONDITION 1 (APPROVED PLANS) ON APPLICATION 2020/0398/RES (APPROVAL OF RESERVED MATTERS APPLICATION FOR 400 DWELLINGS, PUBLIC OPEN SPACE, LANDSCAPING AND DRAINAGE INFRASTRUCTURE INCLUDING SUDS FEATURES - FOLLOWING APPROVAL OF VARIATION OF CONDITION PLANNING APPLICATION, 2020/0397/VCON (UNDER OUTLINE REF - 2017/0816/OUT –

Cllr A Wetton left the meeting at 20:00

The Chairperson directed the meeting that we would now continue the meeting on a confidential basis due to the topics needing to be discussed.

The public meeting was closed at 20:05

19/2804. DATE OF THE NEXT MEETING: Monday 19th May 2025

Signed

Date

Chairperson Warsop Parish Council