

## **Emergency Meeting Minutes 9 May 2025**

MINUTES of the Emergency General Council meeting held at Warsop Town Hall, in the Council Chambers on FRIDAY 9th MAY 2025 at 6.00pm.

**The meeting started at 6.00pm.**

**Present:** Cllrs J. Stephenson (Chairperson) (MDC), K. Hardy, (Vice-Chairperson), N. McGuinness, K. Bonsall, P. Dackombe.

### **Minutes**

#### **6/0905. RECEIVE ANY DECLARATIONS OF INTEREST**

**Birklands School Board of Governors** - Cllr G. Simpson.

**Christmas Smile** - Cllr K. Hardy.

**Finance & General-Purpose Working Party** - Cllrs J Stephenson, K Hardy, K. Bonsall, N McGuinness and P Dackombe.

**Friends of the Earth** - Cllr K. Hardy.

**Friends of the Carrs** - Cllr A. Burgin.

**Friends of Warsop Vale CIC Director** - Cllr A. Burgin.

**Labour Party Member** - Cllrs A. Wetton, A. Burgin, J. Stephenson, D. Hughes and N. Hughes.

**MDC Planning Committee** - Cllrs A. Wetton and J. Stephenson.

**Meden Medical Services PPG** - Cllr K. Bonsall.

**Meden Vale Colts FC** - Cllr A. Wetton.

**School Board of Governors (Eastlands & Netherfield)** - Cllr G. Simpson.

**School Board of Governors (Hetts Lane Infant & Nursery)** - Cllr K. Hardy.

**Sport 4 Kidz** - Cllr G. Simpson.

**Staffing Working Party** - Cllrs J Stephenson. K Hardy, K. Bonsall, N McGuinness and P Dackombe.

**Swallows Green** - Cllrs D. Barlow and J. Stephenson.

**Target 1** - Cllrs G. Simpson.

**Warsop Carnival Committee** - Cllrs P. Dackombe, S. Sorrell and J. Stephenson.

**Lifespring Church Room Hire (Ferocious Dog)** - Cllr K. Bonsall.

No new declarations of interest

#### **2/0905. APOLOGIES**

D. Barlow (extended) N Hughes (Holiday) D Hughes (Holiday) G Simpson (Work) A Wetton (Work) S Sorrell (Work)

**RESOLVED:** The council accepted the apologies of all Cllrs

**The Chair stated that the meeting will be confidential as it involved discussing staffing matters.**

#### **3/0905. DISCUSS MEETING WITH BELINA BOYER (LOCUM CLERK)**

A meeting was held with Belina on Thursday 8th May to discuss the Locum role with regard to hours, rates of pay and duties. Cllrs McGuinness, Bonsall and Hardy reported back that this had been a very positive meeting and gave the recommendation for a 3 month temporary contract for 25hrs per week. Either party can give 1 weeks' notice.

The main priorities were discussed at this stage considered to be: AGAR, Internal Audit, Policies, Minutes/Agendas, Advice.

**RESOLVED:** The council unanimously agreed:

- For Cllr Hardy to contact Belina and formally offer the position. Start date to be agreed, ideally as soon as possible.
- To contact Chris Moses for a 3 month temporary contract to this effect.

#### **4/0905. PURCHASE STAFF LAPTOP FOR HOME WORKING**

Three quotes were discussed which had the relevant software and operating systems: these were from Currys, John Lewis and The Kirby Group. The quote from the Kirby group was lower plus it included setting up of the system. It was confirmed that if the order was put in over the weekend, then we should have the laptop by mid-week.

**RESOLVED:** Council unanimously agreed that a laptop is to be ordered from The Kirby Group with the specification needed for the Clerk role.

#### **5/0905.CHANGE OF DATES FOR AGM**

We need a Clerk in place for this meeting as it involves the election of the Chair and Vice-Chair. Belina advised yesterday that she already has a meeting for this date and asked if we would consider changing it.

**RESOLVED:** Council agreed to change the meeting date from 19/05/2025 to 21/05/2025.

#### **6/0905. DEPUTISE CLERK TO LOOK INTO CHANGING COUNCIL BANK ACCOUNT FROM LLOYDS TO UNITARY TRUST**

There was discussion around the current bank account and some of the challenges when changing signatories. It was also noted that we currently have more than £85,000 in the Lloyds account. (This is due to the precept receipt and payments to go out.) Unitary Trust has been mentioned as a possible option as it caters for public bodies.

**RESOLVED:** The meeting unanimously agreed that the Locum Clerk should be deputised to look into a change of bank account and bring this to council for a decision.

#### **7/0905. STAFFING QUERY**

There was discussion regarding the reply from Chris Moses and what steps the council wished to take in light of this. The Chair was also unsure what had been paid by MDC to Amanda as Michelle had been on holiday and emails may not have been received in time for payroll.

**RESOLVED:** The meeting unanimously agreed:

- The Chair is to contact MDC to identify what payments have been made.
- The Chair will contact Amanda and ask if she can confirm the split between holiday and time in lieu together with the dates this covered.

Signed: \_\_\_\_\_

**The meeting closed at 7.10pm.**